

FARTHINGHOE VILLAGE HALL

Minutes of the Farthinghoe Village Hall Committee
Held in the Village Hall on Wednesday 15th January 2020

Attendance and Apologies

Present: Mr David Hancock, Chairman (DH)
Mrs Lisa Wenmouth (LW) Treasurer/Finance
Mrs Wendy Hancock (WH)
Mrs Jenny Phipps (JP)
Mrs Di Osbourne (DO)
Mr Graham Osbourne (GO)
Mrs Fiona George (FG)

Absent: Mrs Wendy Whitehouse (WW) representing Farthinghoe Village Primary School
Mr James Harrison (JH) representing Farthinghoe Parish Council

Agenda Item		Action
1.	<p>Welcome: DH welcomed the committee to the meeting and proposed that in future meetings should commence at 7.00pm instead of 7.30pm and everyone was in agreement with this proposal.</p> <p>200 club draw: The winners will be announced in the monthly Chronicle as previously agreed. GO has circulated Standing Order forms around the village to encourage people to continue their membership and has tried to recruit new members. A full-page advert for the 200 club will be placed in the Chronicle.</p>	GO
2.	<p>Approval of previous Minutes, review of actions (Chair): LW pointed out that the Stage Update information is her responsibility. DH circulated the mid-term update which was very informative. WH will speak to daughter-in-law about the signage for the Village Hall. DH and JH will cut the tree down in February, MPhipps is willing to help with this. DH will do the cabling for the heating next week. DH will contact the hirers who are likely to be affected whilst this is taking place. LW offered to help with the painting of the area above the skirting boards before the electricians start. WH has chosen the paint to be used – Dulux -soft truffle. LW has checked out hiring charges for other local Village Halls and our charges will be reviewed again next year. WH and LW are drawing up a new booking form; LW and WH will share the booking duties. Both their telephone numbers will be displayed for contact on the relevant days which they have agreed. It was agreed that they would look after the bookings that they make for the duration of the booking. LW confirmed that when a booking is made for a charitable event that the Charity Number will be taken at the time of the booking and the charity will be required to advise us as to how much money has been raised at the event. WH will speak to Wayne but will do so in the near future. DH will escort her! DH and LW will propose a replacement updated Trust Document in due course to</p>	<p>WH DH/JH</p> <p>DH</p> <p>WH/DH DH/LW</p>

	<p>be put forward to the Parish Council for approval. JH is liaising with DH about a way to get any VAT back in the future. DH will speak to Mick Morris and JH about assisting the Village Hall in various improvements.</p> <p>JH has supplied the manure as promised and this has been distributed appropriately.</p> <p>DH has suggested that the two ovens should be placed next to each other in the kitchen, when this is installed. DH will put a notice in the Chronicle asking for kitchen cupboards in case anyone is replacing their kitchen.</p>	<p>DH B/fwd Next meeting</p> <p>DH</p>
3.	<p>Financial update (LW):</p> <p>The accounts were circulated prior to the meeting for the Committee to peruse. Income is increasing steadily; the hiring of the Hall for the General Election helped this. The heating and installation of it including the VAT have been paid for. A donation of £800 has been received from the Rank Organization, - thank you to LW.</p>	
4.	<p>Marquee repairs and cost of a replacement:(Chair):</p> <p>DH reported that all of the sides have cracked on the existing marquee. A new marquee will cost in the region of £1,500, DH has been quoted a total of £500 to replace the sides, roof and ends – it was agreed to go ahead with this quote.</p>	DH
5.	<p>Village Show 2020 (WH):</p> <p>This event will take place on the same day as the Church Harvest Festival and any produce left over will be given to the Church. LW will confirm the date after the next Church meeting which will take place in February.</p>	LW
6.	<p>Future Events (WH):</p> <p>WH proposed some events that could take place during the year. WH will set up a sub-committee to help organize these events. An Afternoon Tea Dance, a Quiz Evening and possibly a Games Evening. The Tea Dance could be held on a Saturday or a Sunday in the Spring – April/May. People would be asked to bring their own food to keep costs down, and the Village Hall would provide the crockery and the committee would decorate the Hall. The event should be advertised widely in the local papers. LW will speak to Kerry about availability.</p> <p>A Quiz Evening could be held. JP knows a Quiz Master and this will be discussed by the sub-committee.</p> <p>It was agreed that before a Games Evening, which could include games such as Roulette, the validity of the license should be checked to ensure that we are covered for events of this nature. LW agreed to check this.</p>	<p>WH</p> <p>LW</p> <p>LW</p>
7.	<p>Broadband/Camera installation (Chair):</p> <p>DH has contacted BT and currently there is no broadband available for the Village Hall. We need a line installed and then to look into a provider. Cameras could be installed at the same time. DH will look into this further and report back as it was agreed that if possible we should go ahead with this installation.</p>	DH
8.	<p>Any other business:</p> <p>LW raised the issue of the skip. DH will speak to Stuart to get this removed.</p>	DH
9.	<p>Items for next meeting (March 2020):</p> <p>Stage update – curtains etc. DH will give LW the measurements.</p> <p>Broadband/Camera installation</p> <p>Trust Document/VAT</p>	<p>LW DH DH/LW</p>
	Date of Next Meeting: 4th March 2020 at 7.00pm	

	<i>Chairman</i>	
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